***Placement Supervisor Observation of Trainee form***

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| ***Doctorate in Professional Educational, Child and Adolescent Psychology***  *Programme Director: Vivian Hill* |  |

**Placement Supervisor’s Observation of Trainee on Placement**

***Please refer to the Criteria for the Assessment of Developing Professional Skills when completing this form***

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| Trainee’s Name:  Patrick Langford | | PS Name:  Jennifer Eyre | |
| Date:  18.11.20 | Time  11:30am | | Location:  Zoom (Virtual meeting) |
| Observation of:  Consultation meeting with two teachers | | | |
| **Organizational, Consultation and Interpersonal skills that the TEP applied well:**  Patrick:   * Introduced a clear agenda and purpose for the consultation meeting. He was polite and explicitly thanked the teachers for their time and acknowledged the value of their input. * Provided time for consultees to speak without interruption, eliciting lots of information. He gave non-verbal prompts and acknowledgements of their views. * Asked a mixture of open and closed questions. He used lots of clarifying questions to make sure that he had clearly understood the teachers’ views. * Shared his own observations and checked the validity of his interpretation with staff (asking “Is that a fair reflection of her in the classroom?”/ “I don’t know whether you would agree?”) * Demonstrated active listening skills – acknowledging what the consultee had said and then expanding on this (“You mentioned x, I am wondering about …”/”What you said about x was really interesting. How does that affect…”) * Gave clear signposting to areas that he wanted to explore within the consultation, before asking specific questions (“I wanted to explore x, have you noticed …?). * Shared some of his own thinking based on psychological theories. * Elicited ideas for goals and actions from the consultees, generating lots of useful ideas. * Checked at the end of the meeting for any areas that had not been covered.   The teachers were both very positive about the consultation and thanked Patrick for the valuable meeting.  **Organizational, Consultation and Interpersonal Skills that the TEP should develop further:**  Patrick may want to consider:   * Using more summarising or reflecting back of what is said by the consultees as a way of acknowledging their views, as well as checking understanding and eliciting further details. * Explicitly acknowledging and reinforcing with the consultees strategies and actions that they are already using and that work. (e.g. So when you do ….., that helps her to …) * Being cautious about providing a strong opinion before asking for the consultee’s views on that same topic, to avoid others feeling uncertain or unwilling to share opinions that do not match with your own.   **Grade: Please circle:** 1 Very strong progress – no early development needs  **2 Strong progress – few/minor early development needs**  3 Capable sound progress – some competencies need attention in this area  4 Weak unsatisfactory progress – development of competencies a high priority  **Trainee’s Reflections on Observation Feedback** | | | |